

MATTHEW NELDNER

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(813) 390-5260

EDUCATION

UNIVERSITY OF FLORIDA – Hough Graduate School of Business Administration Gainesville, FL
Master of Business Administration May 2009
Concentrations: Finance

UNIVERSITY OF FLORIDA
Bachelor of Science in Civil Engineering May 2007

- Cum Laude Graduate
- Minor: Business Administration
- GPA: 3.7/4.0

EXPERIENCE

Engineering Intern May 2007 – August 2007
WilsonMiller, Inc. Tampa, FL

- Assisted in the development of construction plans for major housing subdivisions
- Worked under the guidance of a Professional Engineer
- Passed the Fundamentals of Engineering Exam (officially licensed as an Engineering Intern by the Florida Board of Professional Engineers)

Engineering Technician May 2006 – April 2007
WilsonMiller, Inc. Tampa, FL and Gainesville, FL

- Prepared cost estimates (Engineer's Opinion of Probable Cost)
- Revised pre-existing construction drawings and site plans
- Prepared applications for environmental permits required for construction
- Responded to project-specific client requests
- Created visual exhibits for client and regulatory agency meetings
- Worked under the guidance of an Engineering Intern

Executive Intern August 2001 – August 2002
Genesis Group, Inc. Tampa, FL

- Supervised the engineering records (paper documents and computer database)
- Developed an on-site archive system for the office

SKILLS

Computer: Microsoft Office (Word, Excel, PowerPoint), AutoCAD, DOCS Open

ACTIVITIES

Leadership Team Member, Baptist Collegiate Ministries, 2003 - 2006
Intermurals Director, Baptist Collegiate Ministries, 2005 – 2006
Captain, Flag Football and Men's Softball Teams, the Baptist Collegiate Ministries
American Society of Civil Engineers, Student Chapter
Chi Epsilon, Civil Engineering Honor Society
Golden Key Honor Society